**RECRUITMENT MATERIAL SUBMISSION FORM**

|  |
| --- |
| *Pearl IRB only reviews research recruitment material for use in the USA**All documents provided by PEARL IRB will be sent to site via e-mail* |
| Date:      Sponsor Name and Address:       |
|  | Is this submission:Associated with a PROTOCOL for Pearl IRB review? **[ ] Yes [ ] No**Associated with a PROTOCOL already approved by Pearl IRB? **[ ] Yes [ ] No**\*If YES provide Pearl IRB study number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Associated with a PROTOCOL approved by another IRB? **[ ] Yes [ ] No**Independent of any PROTOCOL? **[ ] Yes [ ] No**OTHER:       |
|  | How will the Recruitment Material be used (please mark all appropriate answers):**[ ]** For Pre-Screening/ subject recruitment **[ ]** Print Media (newspaper, etc.) **[ ]** Radio advertisement**[ ]** TV advertisement *\*See note below for additional information***[ ]** Pamphlet/brochure **[ ]** Poster **[ ]** Website**[ ]  OTHER:**     ***A copy of all RECRUITMENT MATERIAL must accompany this application.*** |
|  | Principal Investigator or Responsible/Primary Contact Name, signed CV/Bio and complete address:       |
|  | Responsible/Primary Contact email address:       |
|  | Name of Research Site(s) (list all sites that will be using recruitment material): * Full Site Name and Address; phone and fax :
* Study Coordinator, or Contact, information (Name, phone number, fax number e-mail address)

      *\*If Sub-investigators are charged with secondary sites please provide the Sub-Investigator’s name/ CV/Bio with the site information**\*\*For each site add Study Coordinator information noted above* |
|  | Describe how each RECRUITMENT MATERIAL document will be used:       |
|  | Do any of the submitted RECRUITMENT MATERIALS need to be translated into another language?  **[ ] Yes [ ] No**If Yes, please supply document names      |
|  | If the RECRUITMENT MATERIALS supplied are in a language other than ENGLISH please provide a certification of translation. |

* It is strongly suggested that all video/radio advertisement scripts be reviewed by the IRB prior to taping. Final format of video/radio ads must be approved by Pearl IRB before use.
* Submitted advertisements will not be returned.
* APPROVED Recruitment Material may not be altered in any way without the written approval of Pearl IRB.

Please contact Pearl IRB with any questions you may have.

Pearl IRB

IRB Coordinator

29 East McCarty Street, Suite 100

Indianapolis, IN 46225

Email: info@pearlirb.com

317.899.9341

|  |
| --- |
| **Name of Person Completing Form (contact person for questions):** |

|  |
| --- |
| Name:  |
| Signed dated CV of the PI attached? **[ ]** Yes |
| Date:  | Signature:  |